

NOTICE OF CONSIDERATION OF A KEY DECISION

In accordance with paragraph 9 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the Cabinet hereby gives notice of Key Decisions which it intends to consider at its next meeting and at future meetings. The list may change between the date of publication of this list and the date of future Cabinet meetings.

NOTICE OF THE INTENTION TO CONDUCT BUSINESS IN PRIVATE

The Cabinet also hereby gives notice in accordance with paragraph 5 of the above Regulations that it intends to meet in private after its public meeting to consider Key Decisions which may contain confidential or exempt information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to key decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below, with the reasons for the decision being made in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations, please e-mail Katia Richardson on katia.richardson@lbhf.gov.uk. You will then be sent a response in reply to your representations. Both your representations and the Executive's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

KEY DECISIONS PROPOSED TO BE MADE BY CABINET ON 11 NOVEMBER 2013 AND AT FUTURE CABINET MEETINGS UNTIL APRIL 2014

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting and future meetings. The list may change over the next few weeks. A further notice will be published no less than 5 working days before the date of the Cabinet meeting showing the final list of Key Decisions to be considered at that meeting.

KEY DECISIONS are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant (i.e. in excess of £100,000) in relation to the Council's budget for the service function to which the decision relates;
- Anything affecting communities living or working in an area comprising two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Key Decisions List will be updated and published on the Council's website on a monthly basis.

NB: Key Decisions will generally be taken by the Executive at the Cabinet.

*If you have any queries on this Key Decisions List, please contact
Katia Richardson on 020 8753 2368 or by e-mail to katia.richardson@lbhf.gov.uk*

Access to Cabinet reports and other relevant documents

Reports and documents relevant to matters to be considered at the Cabinet's public meeting will be available on the Council's website (www.lbhf.org.uk) a minimum of 5 working days before the meeting. Further information, and other relevant documents as they become available, can be obtained from the contact officer shown in column 4 of the list below.

Decisions

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

Making your Views Heard

You can comment on any of the items in this list by contacting the officer shown in column 4. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) will be shown in the Cabinet agenda.

LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2012/13

| | |
|---|---|
| Leader (+ Regeneration, Asset Management and IT): | Councillor Nicholas Botterill |
| Deputy Leader (+ Residents Services): | Councillor Greg Smith |
| Cabinet Member for Children's Services: | Councillor Helen Binmore |
| Cabinet member for Communications: | Councillor Mark Loveday |
| Cabinet Member for Community Care: | Councillor Marcus Ginn |
| Cabinet Member for Housing: | Councillor Andrew Johnson |
| Cabinet Member for Transport and Technical Services: | Councillor Victoria Brocklebank-Fowler |
| Cabinet Member for Education: | Councillor Georgie Cooney |

Key Decisions List No. 13 (published 11 October 2013)

KEY DECISIONS LIST - CABINET ON 11 NOVEMBER 2013

The list also includes decisions proposed to be made by future Cabinet meetings

Where column 3 shows a report as EXEMPT, the report for this proposed decision will be considered at the private Cabinet meeting. Anybody may make representations to the Cabinet to the effect that the report should be considered at the open Cabinet meeting (see above).

* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

| Decision to be Made by (Cabinet or Council) | Date of Decision-Making Meeting and Reason | Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private. | Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents | Documents to be submitted to Cabinet <i>(other relevant documents may be submitted)</i> |
|---|--|--|---|---|
| November | | | | |
| Cabinet | 11 Nov 2013 | <p>Approval to vary contracts for Older People's Day Services to enable a phased approach to move the services to Personal Budgets and Direct Payments</p> <p>The report seeks authority to extend a number contracts for day services provided to older people in Hammersmith and Fulham, Kensington and Chelsea and the City of Westminster to enable further work to be completed to move these services from block contract arrangements to local residents assessed as needing a day care place purchasing there day care place more directly with the provider of the service.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in</p> | Cabinet Member for Community Care | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| | Reason: Expenditure more than £100,000 | | <p>Ward(s): All Wards</p> <p>Contact officer: Martin Waddington</p> <p>martin.waddington@lbhf.gov.uk</p> | |

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|---|--|--|---|---|
| | | disclosing the information. | | |
| Cabinet | 11 Nov 2013 Reason: Expenditure more than £100,000 | <p>Potential extension of Serco Waste Contract</p> <p>Decision on whether to extend current waste collection and street cleansing contract with Serco beyond 2015, as allowed under current contract clause.</p> <p>PART OPEN</p> <p>PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p> | <p>Deputy Leader (+ Residents Services)</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Sue Harris, Chris Noble, Thomas Baylis Tel: 020 8753 4295, , Sue.Harris@lbhf.gov.uk, chris.noble@lbhf.gov.uk, thomas.baylis@lbhf.gov.uk</p> | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 11 Nov 2013 Reason: Affects 2 or more wards | <p>Extension and re-alignment of the Quadron Ground Maintenance Contract</p> <p>The Council's existing arrangement with Quadron Services LTD (QSL) whereby QSL manages the ground maintenance in parks runs until 30th April 2015. There is also the ability to extend the contract for a further seven years until 30th April 2022.</p> <p>Lead Cabinet Members have already signed off the recommendations of the Parks Service Review which included aligning the contract end date for LBHF with that of the RBKC end date of 31st March 2021.</p> <p>Approval is therefore sought for realigning the end date for the ground maintenance contract in</p> | <p>Deputy Leader (+ Residents Services)</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: David Page Tel: 020 8753 2125 david.page@lbhf.gov.uk</p> | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |

| Decision to be Made by (Cabinet or Council) | Date of Decision-Making Meeting and Reason | Proposed Key Decision Most decisions are made in public unless indicated below, with the reasons for the decision being made in private. | Lead Executive Councillor(s), Wards Affected, and officer to contact for further information or relevant documents | Documents to be submitted to Cabinet <i>(other relevant documents may be submitted)</i> |
|---|--|---|---|---|
| | | parks to 31st March 2021. | | |
| Cabinet | 11 Nov 2013 Reason: Affects 2 or more wards | Corporate Revenue Monitor 2013/14 - Month 5 Report on the projected outturn for both the General Fund and the Housing Revenue Account for 2013_14. | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards Contact officer: Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 11 Nov 2013 Reason: Expenditure more than £100,000 | Corporate contract for card acquiring Services Acquiring services for all credit/debit card transactions via all Corporate channels PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards Contact officer: John Collins Tel: 020 8753 john.collins@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 11 Nov 2013 Reason: Expenditure more than £100,000 | Edward Woods Estate - Norland, Poynter & Stebbing Rooftop Apartments Decision on the letting of the recently constructed penthouses to Norland, Stebbing and Poynter Houses. PART OPEN PART PRIVATE Part of this report is exempt from | Cabinet Member for Housing Ward(s): Shepherds Bush Green Contact officer: Stephen Kirrage Tel: 020 8753 6374 stephen.kirrage@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |

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|---|---|---|---|---|
| | | disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. | | |
| Cabinet | 11 Nov 2013 Reason: Affects 2 or more wards | <p>Review of Development Management Services for Pre-Application Charges, Householder Planning Services and Fixed Price Planning Performance Agreements</p> <p>Seeking authority to implement: -</p> <ul style="list-style-type: none"> i. An enhanced householder planning application service, which will include pre-application advice and determination of planning applications in a 6 weeks period as part of a paid for service; ii. A fixed price PPA for small scale major planning applications, which will enable the applicant to access a project managed service to determine applications, signed up to by the Council: and iii. A reviewed service and charging structure for providing pre-application advice; and Charging an administration fee for refunding payments. <p>The Executive Summary of the report sets out each of the proposed changes to the service, and more detail is included about each of the proposals. Appended to the report are the proposed guidance notes for customers on each of the service areas, including a summary of the service which will be available on the website.</p> | <p>Cabinet Member for Transport and Technical Services</p> <hr/> <p>Ward(s): All Wards</p> <hr/> <p>Contact officer: Peter Kemp Tel: 020 8753 6970 Peter.Kemp@lbhf.gov.uk</p> | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |

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| Cabinet | 11 Nov 2013 Reason: Affects 2 or more wards | A Water Management Policy for Hammersmith & Fulham H&F's Water Management Policy is a first step to ensuring that the authority uses its powers and undertakes its statutory duties to maximise best practice, including within its own assets, to address local, national and European requirements for better and more sustainable water management. Cabinet is asked to adopt the Water Management Policy. | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards Contact officer: Nigel Pallace nigel.pallace@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| December | | | | |
| Cabinet | 9 Dec 2013 Reason: Expenditure more than £100,000 | Special Guardianship Allowance Policy To agree a revised policy for allowances to carers | Cabinet Member for Children's Services Ward(s): All Wards Contact officer: Andrew Christie andrew.christie@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 9 Dec 2013 Reason: Expenditure more than £100,000 | Highway works contract extensions To approve proposed one year extensions to four highway works terms contracts. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in | Cabinet Member for Transport and Technical Services Ward(s): All Wards Contact officer: Mahmood Siddiqi mahmood.siddiqi@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |

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|---|--|--|---|---|
| | | maintaining the exemption outweighs the public interest in disclosing the information. | | |
| Cabinet | 9 Dec 2013 Reason: Expenditure more than £100,000 | Economic Development priorities This report seeks Members' approval for future economic development priorities which respond to the borough's longer term economic growth and regeneration vision and makes recommendations on use of Section 106 funds to achieve key outcomes. | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards Contact officer: Kim Dero Tel: 020 8753 6320 kim.dero@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 9 Dec 2013 Reason: Affects 2 or more wards | Housing and Regeneration joint venture - selection of preferred partner Following an OJEU procurement, final selection of a private sector partner to form a Joint Venture with the Council. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. | Cabinet Member for Housing Ward(s): All Wards Contact officer: Matin Miah Tel: 0208753 3480 matin.miah@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 9 Dec 2013 Reason: Affects 2 or more wards | 2013_14 Corporate Revenue Monitoring month 6 Report on the projected outturn for both the General Fund and the Housing Revenue Account for 2013_14. | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting |

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|---|--|---|--|---|
| | | | Contact officer: Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk | documentation and / or background papers to be considered. |
| Cabinet | 9 Dec 2013 Reason: Expenditure more than £100,000 | Award of Primary Care Support Services contract for Substance Misuse on a Tri-borough basis Approval is required for the award of contract for primary care support services for substance and alcohol using residents across the tri-borough area as a result of a competitive tendering process. | Cabinet Member for Community Care Ward(s): All Wards Contact officer: Darren Sutton Tel: 020 7361 3485 Darren.sutton@rbkc.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 9 Dec 2013 Reason: Expenditure more than £100,000 | Award of Group Programme Support Services including criminal justice group programmes for Substance Misuse on a Tri-borough basis Approval is required for the award of contract for group programmes for substance misuse and alcohol treatment for residents - including offender group programme - across the tri-borough area as a result of a competitive tendering process. | Cabinet Member for Community Care Ward(s): All Wards Contact officer: Darren Sutton Tel: 020 7361 3485 Darren.sutton@rbkc.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 9 Dec 2013 Reason: Expenditure more than £100,000 | Children's Social Care Case Management System Award of Contract for the provision of the Social Care Case Management System for Children's services PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the | Cabinet Member for Children's Services Ward(s): All Wards Contact officer: David Mcnamara David.Mcnamara@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |

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|---|--|---|---|---|
| | | authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. | | |
| January 2014 | | | | |
| Cabinet | 6 Jan 2014 Reason: Expenditure more than £100,000 | Economic Development Priorities Update This report provides an update and seeks Members' approval for future economic development priorities which respond to the borough's longer term economic growth and regeneration vision and makes recommendations on use of Section 106 funds to achieve key outcomes. | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards Contact officer: Kim Dero Tel: 020 8753 6320 kim.dero@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 6 Jan 2014 Reason: Affects 2 or more wards | 2013_14 Corporate Revenue Monitoring month 7 Report on the projected outturn for both the General Fund and the Housing Revenue Account for 2013_14. | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards Contact officer: Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 6 Jan 2014 Reason: Expenditure more than £100,000 | Tri-borough ICT services contract award The call-off from a framework contract, let by WCC, for three ICT services, distributed computing, data centre and service desk and service management, in line with the Tri-borough ICT strategy. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it | Deputy Leader (+ Residents Services) Ward(s): All Wards Contact officer: Jackie Hudson Tel: 020 8753 2946 Jackie.Hudson@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |

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|---|--|---|--|---|
| | | contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. | | |
| Cabinet | 6 Jan 2014 Reason: Expenditure more than £100,000 | Dementia Day Services - contract award To approve the award of a contract for Dementia Day and Outreach services in LBHF. PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. | Cabinet Member for Community Care Ward(s): All Wards Contact officer: Martin Waddington martin.waddington@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet Full Council | 6 Jan 2014 26 Feb 2014 Reason: Expenditure more than £100,000 | Corporate Planned Maintenance 2014/2015 Programme To provide proposals and gain approval for the 2014/2015 Corporate Planned Maintenance Programme. | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards Contact officer: Mike Cosgrave Tel: 020 8753 4849 mike.cosgrave@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 6 Jan 2014 | Housing Estate Investment Plan (HEIP) update | Cabinet Member for Housing | A detailed report for this item will be available at least |

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|---|---|--|---|---|
| | Reason: Affects 2 or more wards | This report provides and update on the Housing Estate Investment Plan proposals for Emlyn Gardens, Sullivan Court and Becklow Gardens. | Ward(s): Askew; Sands End Contact officer: Stephen Kirrage, Jo Rowlands Tel: 020 8753 6374, Tel: 020 8753 1313 stephen.kirrage@lbhf.gov.uk , Jo.Rowlands@lbhf.gov.uk | five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet Full Council | 6 Jan 2014 29 Jan 2014 Reason: Expenditure more than £100,000 | Council Tax Support Scheme The Council needs to agree proposals for the Council Tax support scheme 2014 / 2015 | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards Contact officer: Paul Rosenberg Tel: 020 8753 1525 paul.rosenberg@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| Cabinet | 6 Jan 2014 Reason: Expenditure more than £100,000 | Economic Development Employment Initiatives This report sets out proposed Earls Court Opportunity Area and White City Opportunity Area economic development activities and seeks approval for related S106 expenditure. | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards Contact officer: Kim Dero Tel: 020 8753 6320 kim.dero@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| February | | | | |
| Cabinet | 3 Feb 2014 Reason: Affects 2 or more wards | Letting of a concession to monetise the ducting within the council owned CCTV network Monetising LBHF CCTV network PART OPEN PART PRIVATE Part of this report is exempt from disclosure on the grounds that it contains information relating to the | Deputy Leader (+ Residents Services) Ward(s): All Wards Contact officer: Sharon Bayliss Tel: 020 8753 1636 sharon.bayliss@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be |

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|---|---|---|---|---|
| | | financial or business affairs of a particular person (including the authority holding that information) under paragraph 3 of Schedule 12A of the Local Government Act 1972, and in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. | | considered. |
| March 2014 | | | | |
| Cabinet | 3 Mar 2014 Reason: Affects 2 or more wards | 2013_14 Corporate Revenue Monitoring month 8 Report on the projected outturn for both the General Fund and the Housing Revenue Account for 2013_14. | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards Contact officer: Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |
| April 2014 | | | | |
| Cabinet | 7 Apr 2014 Reason: Affects 2 or more wards | 2013_14 Corporate Revenue Monitoring month 10 Report on the projected outturn for both the General Fund and the Housing Revenue Account for 2013_14. | Leader of the Council (+Regeneration, Asset Management and IT) Ward(s): All Wards Contact officer: Jane West Tel: 0208 753 1900 jane.west@lbhf.gov.uk | A detailed report for this item will be available at least five working days before the date of the meeting and will include details of any supporting documentation and / or background papers to be considered. |